

Basic Financial Accounting

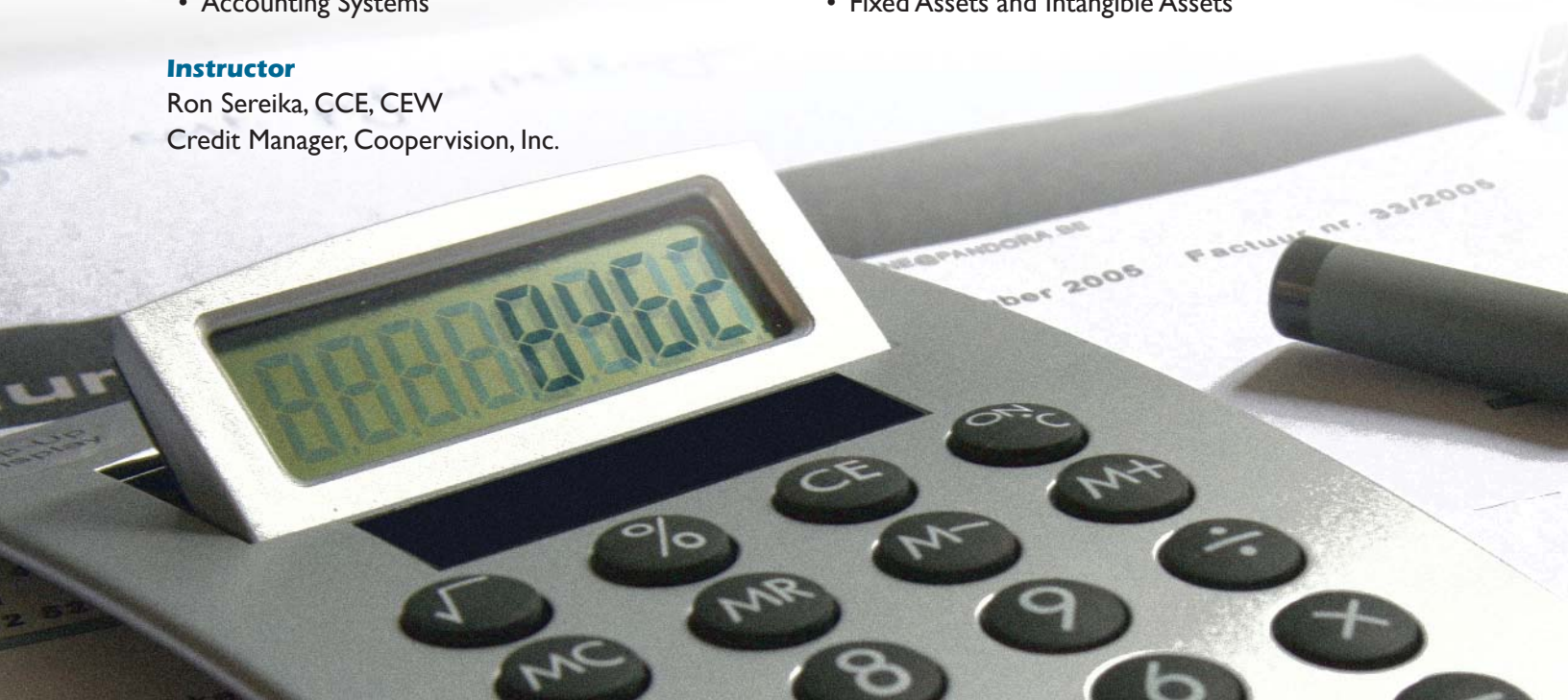
Basic Financial Accounting is 10-week course part of the Credit Administration Program (CAP). This course provides students with a fundamental understanding of introductory accounting and procedures for recording transactions. Students also learn the building blocks for understanding financial statement analysis.

Topics of Discussion Include:

- Introduction to Accounting and Business
- Analyzing Transactions
- The Adjusting Process
- Completing the Accounting Cycle
- Accounting Systems
- Accounting for Merchandising Businesses
- Inventories
- Sarbanes-Oxley, Internal Control and Cash
- Receivables
- Fixed Assets and Intangible Assets

Instructor

Ron Sereika, CCE, CEW
Credit Manager, Coopervision, Inc.



REGISTRATION FORM

Dates

Thursdays, April 8 – June 10, 2010

Time

6:15 – 9:15 p.m.

Location

NACM Upstate New York
1185 Harlem Road
Buffalo, NY

Cost

\$425, member (plus \$220 textbook fee)
Only two coupons are valid.
\$850, non-member (plus \$440 textbook fee)

Name _____ Member # _____

Company _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

E-mail _____

Check—Payable to NACM Upstate New York and mail to: 3005 Tollview Drive, Rolling Meadows, IL 60008

Credit Card—For security reasons, please do not include your credit card number on this form. Fax this registration form to 636-680-9219, and call Kathy Berendsen at 800-935-6226, ext. 6410 to make your payment.

FAX THIS FORM TO 636-680-9219. PLEASE USE THIS REGISTRATION FORM AS YOUR INVOICE.

All payments must be received one week prior to class start date.

Cancellation Policy: Cancellations must be received in writing, via fax e-mail or mail, no later than two weeks prior to the class date to qualify for a full refund. Cancellations received later than two weeks prior to the class date do NOT qualify for a refund of registration fees. Sorry, phone cancellations cannot be honored. A 20% surcharge applies to registrations received later than two weeks prior to class date. If you have any questions, please e-mail info@nacmconnect.org.